

NORFOLK & SUFFOLK HPR FIELD TRIAL CLUB

CLUB RULES

1. NAME AND OBJECTIVES

The Club shall be called the Norfolk & Suffolk HPR Field Trial Club and its objectives are to encourage high standards in the working ability of the Hunt Point and Retrieve (HPR) breeds of gundog.

- To promote interest in training for those HPR breeds for field trials, as a working gundog, working tests and shows.
- To encourage members to work towards the perfection of the natural qualities and advance the interests of the HPR group, by encouraging sportsmanlike competition at field trails, working tests and working gundog events.
- To conduct field trials, working test, training courses and encourage owners and handlers to attend working gundog classes and training events.

2. OFFICERS AND COMMITTEE

- The Club shall be made up of the following: President, Three Officers, Chairman, Honorary Secretary, Honorary Treasurer plus a committee of not less than six and an unlimited number of members.
- The Chairman has the right to cast a deciding vote in the event of a tie when a vote is taken at any meeting of the Club.
- The roll of the President shall be to lead and advise in all matters pertaining to the Club.
- The management committee shall have the power to invite a suitable candidate to serve as President for a period of up to five years.
- The President may be called upon to act as an arbiter in matters of concern to the club should the need arise.
- The President shall not be a member of the management committee and shall not have voting rights.
- The club shall make an annual ex-gratis payment of £25 to the Chairman, Hon Secretary, Hon Treasurer & 3 officers.

3. COMMITTEE

- The management of the Club shall be in the hand of the Officers (Chairman, Secretary and Treasurer) and a committee not exceeding twelve.
- The Officers shall also be full voting members of the committee.
- The Officers shall conduct the routine business of the club, excluding policy decisions, which shall be the prerogative of the management committee.
- The three officers shall be elected for a one-year term of office, but shall be eligible for re-election.
- The Chairman shall be elected for a three year term of office, but shall be eligible for re-election.
- Nominations for officers and committee, duly proposed and seconded, shall be in the hands of the Secretary not later than 28 days before the Annual General Meeting.
- Nominees for officers and committee must have been members of the Club since its formation of for at least one year prior to the closing of nominations.
- Each nominee must sign as to his/her willingness to serve.
- Meetings of the committee shall be held as often as necessary, and five, one of whom shall be an officer of the club, shall form a quorum for the transaction of business.
- At such meetings, if vote is taken and there is a tie, the Club Chairman, if present, or Chairman of the meeting shall have the casting vote.

4. ELECTION OF MEMBERS

- There are three types of membership single, joint and junior (up to the age of 17 inclusive).
- Candidates for membership of the club shall be proposed by one member and seconded by another and elected by, or balloted by a show of hands, by the committee at one of their meetings. Election is by simple majority of those present and voting.
- Every member on being elected shall be sent a copy of the Rules.

5. LIST OF CLUB MEMBERS

- The club must send a list of members and their addresses and those of Branch members where appropriate, to the Kennel Club with their annual returns and, if so requested, make an up to date list of members available by members of the Club or Kennel Club.

6. VOTING RIGHTS

- Each member shall be entitled to one vote immediately on acceptance of membership.
- Postal votes/proxy votes are allowed.
- Voting shall be by secret ballot or show of hands as decided by majority at the meeting.
- The voting rights for joint members are one vote for each member of the partnership.

7. CLUB PROPERTY

- The property of the Club shall be vested in the committee and in the event of the club ceasing to exist, a general meeting shall be called to decide the disposal of any assets and the outcome of the meeting notified to the Kennel Club.

8. CLUB ACCOUNTS

- That a bank account be opened in the name of the club, into which all revenue of the club shall be paid and from which withdrawal shall only be made on the signature of two or more officers.
- The accounts shall be kept by the Treasurer and one auditor shall be appointed at each Annual General Meeting who shall certify the yearly accounts, before the Annual General Meeting.
- The Treasurer shall keep a record of monies received and paid by the club.
- The accounts shall be certified annually and a statement of accounts shall be available for inspection seven days prior the AGM by all club members.

9. SUBSCRIPTIONS

- The annual subscription shall be reviewed and amended by the committee as deemed necessary.
- All subscriptions payable to the Treasurer, Norfolk and Suffolk HPR Field Trial Club, by January 1st each year.
- No member whose subscription is unpaid shall be entitled to any of the privileges of membership, and if any member shall fail to pay the annual subscription by February 28th each year, the committee shall have the power to erase their name from the list of members.
- Members may, at the discretion of the committee, be re-admitted to membership on payment of the current years fees.

10. EXPULSION OF MEMBERS

- Any member who shall be suspended under Kennel Club Rule A42J (5) and/or disqualified under Kennel Club Rule A42J (9) shall by that very act, cease to be a member of the Norfolk and Suffolk HPR Field Trial Club for the duration of the suspension and/or disqualification.
- If the conduct of any member shall, in the opinion of the committee of the club, be injurious to the character and interests of the club, the committee of the club may, at a meeting, the notice convening which includes as an object the consideration of the conduct of any member, determine that a Special General Meeting of the club shall be called for the purpose of passing a resolution to expel him/her.
- Notice of the Special General Meeting shall be sent to the accused member, giving particulars of the complaint and advising the place, date and hour of the meeting, so that he/she may attend and offer an explanation.
- If at that meeting, a resolution to expel is passed by a two-thirds majority of the membership present, and voting, his/her name shall forthwith be erased from the list of members, and he/she shall thereupon, cease for all purposes, to be a member of the club, except that he/she may within two calendar months from the date of such a meeting appeal to the Kennel Club upon, and subject to, such conditions as the Kennel Club may impose.
- If the club expels any member for discreditable conduct in connection with dogs, dog shows, trials or competition the club must report the matter in writing to the Kennel Club within seven days and supply any particulars required.

11. FINANCIAL YEAR/ANNUAL GENERAL MEETING (AGM)

- The financial year of the Club shall be from September 1st to August 31st. The AGM shall be held in September or October each year.

12. ANNUAL GENERAL MEETING (AGM) SPECIAL GENERAL MEETING (SGM)

- The AGM shall be held for the following purposes:
- To receive the report of the committee and balance sheet.
- To elect officers and committee.
- To discuss any resolutions duly placed on the agenda by a paid up member of the Club, of which 28 days prior notice has been given to the Secretary.
- No business shall be transacted at the AGM unless notice thereof appears on the agenda.
- The election of officers and committee shall be either by vote, ballot or those present, or by postal ballot conducted beforehand.
- An SGM shall be summoned by the Secretary if 30 members or one quarter of the membership send a signed requisition stating the subject to be discussed.
- No business other than the matter on the agenda can be discussed at the SGM.
- The committee of the Club is empowered to call an SGM.
- NOTICE – not less than 42 days notice of an AGM, or 28 days for an SGM shall be given to members in writing.
- The agenda for any such meeting shall be available to all members not less than 14 days prior to the date of the meeting.